MANUAL BAGI MENGGUNAKAN
"ID PENGGUNA DAN KATA LALUAN"
(Bagi Pengguna Baru)

Today's Date: 10-Dec-12

GEMS Login

User ID: 70000001

Password: ●●●●●●●●●●

Forgot your password?

Sign In **Attendance**

Having issues logging into GEMS?
Contact the GEMS Help Desk
Tel: +673 238 2407
Email: gems.helpdesk@psd.gov.bn

Working Hours:
Mon. - Thurs. & Sat.
7:45am - 12:15pm / 1:30pm - 4:30pm

1. Masukkan No. Kad Pengenalan ke dalam ruang*"User ID"*

2. Masukkan Kata Laluan (yang diberikan) ke dalam ruang *"Password"*

Announcement/Makluman

Makluman Penting

Catatan kedatangan kini lebih mudah dengan menekan butang *"attendance"* diruang Log Masuk.

Selamat Menggunakan khidmat Cepat dan Mudah!!

Your password has expired.

Click here to change your password.

3. Klik *"Click here to change your password"*

GEMS
INTELLIGENT INTERACTIVE INNOVATIVE

My Links   Select One: ▼

New Window | Customize Page | http

Menu

▷ Self Service
▷ Recruiting
▷ Global Payroll & Absence
   Mgmt
▷ Workforce Development
▷ Set Up HRMS
▷ Set Up ELM
▷ My Content
▷ Content Management
▷ Worklist
▷ Reporting Tools
– Take a Survey
– Change My Password
– My Personalizations
– My System Profile

Change Password

User ID: 70000001

Description: ABDUL RAHMAN BIN ABDUL RAHIM

*Current Password: [   ]

*New Password: [   ]

*Confirm Password: [   ]

Change Password

4. Masukkan Kata Laluan (yang diberikan) ke dalam ruang *"Current Password"*

5. Masukkan Kata Laluan baru ke dalam ruang *"New Password"*

6. Masukkan kata laluan sama (seperti langkah 5) ke dalam ruang *"Confirm Password"*

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Change Password

User ID: 70000001

Description: ABDUL RAHMAN BIN ABDUL RAHIM

*Current Password: •••••••••

*New Password: •••••••••

*Confirm Password: •••••••••

Change Password

*Peringatan:
Pastikan ketiga-tiga Kata Laluan lengkap diisi seperti contoh yang telah di paparkan.

7. Klik *"Change Password"*